



South Carolina Department of Health
and Environmental Control

October 13, 2008

MEMORANDUM

TO: Ryan White Part B HIV Care Lead Agencies/Reporting Contacts

FROM: Noreen O'Donnell, Ryan White Program Manager

SUBJECT: 2009 Ryan White and HOPWA Reporting Schedule

Due Date	Report Description
1/15/2009	<ul style="list-style-type: none"> ▪ RW/HOPWA Quarterly Expenditures Report (reporting period 10/1/08 – 12/31/08)
2/15/2009	<ul style="list-style-type: none"> ▪ RDR (reporting period 01/1/08 – 12/31/08) ▪ MAI Mid-Year MAI Programmatic Report (reporting period 8/1/08-1/31/09) ▪ MAI Quarterly Expenditures Report (reporting period 11/1/2008-1/31/09)
4/17/2009	<ul style="list-style-type: none"> ▪ RW/HOPWA Quarterly Expenditures Report (reporting period 01/1/09 – 03/31/09) ▪ RW Year End Financial Report (reporting period 04/1/08 – 3/31/09) ▪ RW Year End Programmatic Report (reporting period 4/1/08 – 3/31/09) ▪ WICY Report (reporting period 4/1/08-3/31/09) ▪ Year End Implementation Plan Reporting (reporting period 4/1/08 – 3/31/09)
4/30/2009	<ul style="list-style-type: none"> ▪ HOPWA APR (reporting period 04/1/08 – 03/31/09)
5/15/2009	<ul style="list-style-type: none"> ▪ MAI Quarterly Expenditures Report (reporting period 2/1/09-4/30/09)
7/16/2009	<ul style="list-style-type: none"> ▪ RW/HOPWA Quarterly Expenditures Report (reporting period 04/1/09 – 06/30/09)
7/2009	<ul style="list-style-type: none"> ▪ Ryan White Program Service Report - RSR (Client Level Data) due directly to HRSA. ▪ RSR data plus additional Quality Management elements due to DHEC.
8/15/2009	<ul style="list-style-type: none"> ▪ MAI Quarterly Expenditures Report (reporting period 5/1/08-7/31/08) ▪ MAI End-of-Year Expenditures Report (reporting period 8/1/07-7/31/08) ▪ MAI End-of-Year Programmatic Report (reporting period 8/1/08– 7/31/09)
10/15/2009	<ul style="list-style-type: none"> ▪ RW/HOPWA Quarterly Expenditures Report (reporting period 07/1/08-9/30/08) ▪ Mid Year Programmatic Report (reporting period 04/1/08– 09/30/08) ▪ Implementation Plan Reporting (reporting period 04/1/08 – 09/30/08)
11/15/2009	<ul style="list-style-type: none"> ▪ MAI Quarterly Expenditures Report (reporting period 8/1/2008-10/31/08)

Send the above reports to Leigh Williamson via e-mail (willial2@dhec.sc.gov). Thanks for your help.